

The primary duty is to help with classroom management.

This would involve:

Face to face Classes

- Arriving early to discuss with the teacher what was happening in the class that day.
- Helping to set up activities, explaining instructions to learners.
- Handing out materials e.g. scissors.
- Helping learners to finish activities e.g. a worksheet, a craft. Particularly helping slower learners to finish.
- Classes are often big and the assistant would help one group of students while the teacher helped others.
- Translating (if necessary) if there are problems in the class. However, the assistant should speak in English – even if YLs speak in Spanish the assistant should answer in English, unless the student is upset or there is a problem or the teacher asks them to translate.

Requirements

- B1 Level of English
- Some knowledge of using zoom is desirable though training would be provided in relation to the use of zoom with young learners
- Experience of working with young learners is desirable